



Minutes

Bicycle & Trails Advisory Committee

REGULAR MEETING

AUGUST 25, 2005

CALL TO ORDER: Chairman Hauge called the meeting to order at 6:20pm

PRESENT: Cheu, Rome, McCann, Hubbell, Clark, and Hauge

ABSENT: Parks and Recreation Commissioner Katharine Hardt Mason

STAFF: Public Works Senior Engineer Julie Behzad

DECLARATION - POSTING OF AGENDA: Ms. Behzad certified that this meeting's agenda was duly noticed and posted in accordance with Government Code Section 54954.2.

PUBLIC COMMENTS: Ms. Behzad opened the meeting to public comments. There being no comments, the public comments period was closed.

MINUTES: The minutes for the July 28, 2005 meeting were unanimously approved.

ORAL REPORTS:

1. Staff Report

*** Committee Fundraising**

Ms. Behzad reported that she had several conversations with the Finance and Public Works Directors. BTAC can do fundraising for BTAC events and activities. Donations or contributions shall be made in the form of check made payable to the City of Morgan Hill. PW will deposit the checks in the designated account numbers for BTAC. BTAC needs to designate a member to monitor and keep track of the funds at all times to make sure BTAC does not approve any expenditure unless sufficient funds exist. BTAC asked if they can sell raffle tickets at the events to raise funds. Ms. Behzad will check.

*** Bikeways Master Plan Quarterly Review**

Ms. Behzad reported on the last Bikeways Master Plan Quarterly Review and asked if there were any questions. Members asked if David Gittleston who prepared the report can send them the schedule of the projects in the report.

2. Countywide Bicycle/Pedestrian Advisory Committee Update (BPAC)

Member Hauge reported that he could not make the meeting.

BUSINESS

1. Review County-wide VTA Bikeways Map Revision

Ms. Behzad reported that Bob Eltgroth forwarded his comments to VTA for the County-wide VTA Bikeways Map Revisions. Other members did not meet the deadline.

2. Committee vs. Commission Proposal

Member McCann discussed that he checked other cities' policies regarding committees and commissions. Ms. Behzad reported that BTAC's request was forwarded to the Public Safety and Community Services committee. If this body approves the request, a staff report will be submitted for City Council approval. Members agreed that they still need to get involved with trails and walking projects. Ms. Behzad will report back next month.

3. Bicycle Friendly Community Application

Member Hauge reported he contacted the Bicycle Friendly Community Agency and asked if we needed to complete the first part again. He was informed that Morgan Hill does not have to submit part 1 again, and they can submit part 2 on-line by the March 2006 deadline.

4. Educational Programs (Sprockids)

Member Hubble reported that nothing was done on this item. Member Hauge mentioned his conversation with the Charter School and they liked the program. Members all agreed that they should share the responsibility of teaching the course. Member McCann will talk to his wife, who is a teacher, to check the program and come up with the number of hours and instructors for the program. Member Clark mentioned that BTAC should postpone this item until we have the resources and program before we approach the school again.

5. Bike Parking at Various Community Events

September 24 and 25th are the dates for Taste of Morgan Hill. Member Clark mentioned he would be available to make the Chamber meeting on August 31st and coordinate the staffing and equipment needed.

6. Cancel November and December 2005 meetings

The meeting for November was changed to the third Thursday of November (17th) to be held at Public Works if the Council Chambers are not available. The December meeting was cancelled.

ANNOUNCEMENTS

- Member McCann reported that he attended a Santa Clara County "Measure B Citizen's Watchdog Committee". A VTA representative explained progress on Bicycle related projects using Measure B funds. The only local impact was a discussion of the West Little Llagas Trail that you have already reported on.

REQUESTS FOR FUTURE ITEMS

(This is the opportunity for any committee member to have an item placed on a future agenda.)

- Commission Proposal - make action item
- Bike Friendly Community Application
- Bikeways Master Plan Quarterly Review in January

ADJOURNMENT: Meeting was adjourned at 7:45pm. The next meeting will be held on September 22, 2005 at 6:15 pm.